



Mississippi State Board of Contractors
 Attn: Residential Department
 P. O. Box 320279
 Jackson, Mississippi 39232

Effective January 25, 2013 all Residential Builders and Remodelers are required to show proof of general liability insurance. MSBOC shall be listed on the policy to be notified in the event of cancellation. For more information go to www.msbooc.us.

Residential Builder or Remodeler Renewal Form

Contractor License #: _____ Name in which license is issued: _____

Address: _____ City / State / Zip: _____

E-mail: _____ Telephone Number: (_____) _____

Have you or your company been adjudged bankrupt or petitioned for bankruptcy in the past (7) years? _____ If so, give details in full, in confidential letter.

Attach the Following Documentation:

- Insurance - Workman's Compensation certificate (if required by law)
 - Insurance - General Liability certificate (the name listed on your insurance certificate must be the same as the name listed on your contractor's license or it will be returned)
 - Proof of Good Standing with the Mississippi Secretary of State (may be printed from their website: www.sos.state.ms.us)
- (Does not apply to individuals-only required license is in LLC or corporate name)**

I (owner/officer signature) _____ certify the information provided is true and accurate.

Owner/Officer printed name: _____ Date: _____

Please return this form along with a cashier's check or money order in the amount of \$100 (\$110 if expired) made payable to Mississippi State Board of Contractors. **The renewal form and payment must be received by our office before license expires or send the fee of \$110.** If your license has been expired for more than 120 days, you must re-apply. Visit msbooc.us for more information about inactive status or call 601-354-6161.

Cashier's Check or Money Order Number: _____

* If there have been any changes in (a) qualifying person, (b) ownership or (c) company name, please provide details on company letterhead. All name changes require completion of new application.

RENEWAL WILL BE RETURNED UNLESS COMPLETELY FILLED OUT AND REQUIRED DOCUMENTATION ENCLOSED.



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