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November 1, 2019

To: Public community and junior colleges, the Mississippi Construction Education Foundation, public high schools that participate in the Mississippi Construction Education Foundation's School-to-Work Program, Mississippi State Institutions of Higher learning that have construction technology programs, the Mississippi Housing Institute and certain construction educational trusts approved by the Mississippi State Board of Contractors.

Subject: Construction Education Fund

House Bill 260 passed during the 1998 regular session, established the Construction Education Fund. House Bill 175 passed during the 2000 regular session amended who may apply for these funds. The monies in this fund are to be distributed to public community and junior colleges, the Mississippi Construction Education Foundation, public high schools that participate in the Mississippi Construction Education Foundation's School-to-Work Program, Mississippi State Institutions of Higher learning that have construction technology programs, the Mississippi Housing Institute and certain construction educational trusts approved by the Mississippi State Board of Contractors in the manner hereinafter provided to offer courses for construction education and construction craft training to meet the needs of the construction industry of the State of Mississippi.

The Bill further states that the Mississippi State Board of Contractors shall, on an annual basis, solicit from these institutions, applications for the use of such funds in construction education and craft training programs. The Board shall ensure that the monies distributed from this fund are properly spent to promote construction education and craft training in programs in the State, which are approved by the Board. At least **seventy-five percent (75%)** of the monies distributed by the Board must be used for construction craft training with the exception of the Mississippi Housing Institute.

Each institution receiving funds for construction education or construction craft training programs shall utilize such funds only for construction education and craft training curricula and program development, faculty development, equipment, student scholarships, student assistantships, and for continuing education programs related to construction education and craft training. Such funds shall not be commingled with the normal operating funds of the educational institution, regardless of the source of such funds.

Please find enclosed a list of criteria and an application for Award of the Construction Education Funds. If you are interested, please complete the application and return along with an itemized budget for the use of award funds, describing how the award will be used. You shall **submit 3 copies** of the application and all materials related to the application. **These applications will be due on or before Wednesday, January 1, 2020.** The Board will review these applications and will make a determination of award. You will then be notified of the Board's decision.

SUBMIT THREE COPIES OF THIS APPLICATION AND ALL MATERIALS RELATED TO THIS APPLICATION.



CONSTRUCTION EDUCATION FUND APPLICATION

SUBMIT **THREE COPIES** OF THIS APPLICATION AND ALL MATERIALS RELATED TO THIS APPLICATION. FAILURE TO SUBMIT THE PROPER NUMBER OF COPIES MAY RESULT IN THE APPLICATION BEING RETURNED.

1. Date: _____

2. Name of Institution: _____

3. Address: _____

4. Contact Name: _____

5. Contact Numbers: _____
6. Classification: (Check one)
 Approved Construction Education Trust Public Community College
 MS State Institution of Higher Learning Public High School
 Other _____
7. **MS State Institutions of Higher Learning Applicants**—Is this a Construction Technology Program?
Check One: Yes No
8. **Community Colleges and High School Applicants**—Does this School participate in the Mississippi Construction Education Foundation’s School-to-Work Program?
Check One: Yes No
9. What curricula of construction education or craft training will this award benefit?
(Briefly explain or list)

10. Submit a proposed itemized budget for use of award funds and briefly describe below how the award will be used.

11. This award will be used for the following programs:
(Check all that apply to construction education or craft training)

<input type="checkbox"/> Continuing Education Programs	<input type="checkbox"/> Program Development
<input type="checkbox"/> Curricula	<input type="checkbox"/> Student Assistantships
<input type="checkbox"/> Equipment	<input type="checkbox"/> Student Scholarships
<input type="checkbox"/> Faculty Development	

NOTE: ANY AWARDED FUNDS SHALL NOT BE COMMINGLED WITH THE NORMAL OPERATING FUNDS OF THE EDUCATIONAL INSTITUTION, REGARDLESS OF THE SOURCE OF SUCH FUNDS.

LIST OF CRITERIA TO DETERMINE CONSTRUCTION EDUCATION FUND AWARD

1. The applying institution must be one of the following:
 - a. Mississippi State Institution of Higher Learning that has construction technology programs.
 - b. Public Community or Junior College that participates in the Mississippi Construction Education Foundation's School-to-Work Program.
 - c. Public High School that participates in the Mississippi Construction Education Foundation's School-to-Work Program.
 - d. Construction Educational Trust approved by the Board to offer courses for construction education and craft training.

2. Funds may only be used in furtherance of construction education and craft training in the following manner:
 - a. Continuing education programs
 - b. Curricula
 - c. Equipment
 - d. Faculty development
 - e. Program development
 - f. Student assistantships
 - g. Student scholarships

3. Number of previously funded projects still in operation by Institution.

4. Status of previously funded projects.

5. At least seventy-five percent (75%) of the monies distributed must be used for construction craft training.

6. Geographic balance.

7. Variety/Type of work covered by proposed programs.

8. Minimum number of students for each program.

9. Accountability features.