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## RECIPROCITY INFORMATION

The State of Mississippi has entered into reciprocal agreements with the following licensing boards:

**Alabama General Contractors Board** waive all exams but Mechanical & Plumbing (CAN waive HVAC) (MUST HOLD CURRENT LICENSE, MUST HAVE TAKEN THE EXAM AND NO DISCIPLINARY ACTION DURING THE LAST YEAR)

**Alabama Electrical Board** (MUST HOLD CURRENT LICENSE AND MUST HAVE TAKEN THE ALABAMA EXAM)

**Alabama Heating and Air** (MUST HOLD CURRENT LICENSE AND MUST HAVE TAKEN THE ALABAMA EXAM)

**Alabama Home Builders Licensure Board** (MUST HOLD CURRENT LICENSE, MUST HAVE TAKEN THE EXAM AND NO DISCIPLINARY ACTION DURING THE LAST YEAR)

**Arkansas Contractors Licensing Board** waive all exams but any type of Mechanical (i.e. Plumbing, Boilers, Process Piping, HVAC) and Electrical Work (MUST HOLD CURRENT LICENSE, MUST HAVE TAKEN THE EXAM AND NO DISCIPLINARY ACTION DURING THE LAST YEAR)

**Florida Construction Industries Licensing Board** waive General Building Construction (known as Commercial Building Construction in MS) or Residential Building Construction (MUST HOLD CURRENT LICENSE FOR ONE YEAR, MUST HAVE TAKEN THE EXAM AND NO DISCIPLINARY ACTION DURING THE LAST 5 YEARS)

**Georgia Board of Residential and General Contractors** (MUST HOLD CURRENT LICENSE FOR ONE YEAR, MUST HAVE TAKEN THE EXAM AND NO DISCIPLINARY ACTION DURING THE LAST 3 YEARS)

**Louisiana Licensing Board for Contractors** waive all exams but Mechanical (CAN WAIVE HVAC BUT NOT MECHANICAL OR PLUMBING) (MUST HOLD CURRENT LICENSE AND MUST HAVE TAKEN THE LA EXAM)

**North Carolina Electrical Contractors Board** waive Electrical & Alarm Systems exams only. (MUST HOLD CURRENT LICENSE FOR ONE YEAR, MUST HAVE TAKEN THE EXAM)

**North Carolina State Licensing Board for General Contractors** waive Building Construction, Residential Building, Concrete, Excavation & Grading, Roofing, Swimming Pools, Water Lines and Sewer (Known as Underground Utilities in MS), Marine and Freshwater Construction and Railroads (North Carolina will waive the railroad exam there if Applicant holds HEAVY CONSTRUCTION in MS) – (MUST HOLD CURRENT LICENSE, MUST HAVE TAKEN THE EXAM AND NO DISCIPLINARY ACTION DURING THE LAST 3 YEARS)

**Ohio Construction Industry Licensing Board** waive exams only for the following classifications: Electrical, HVAC, Plumbing and/or Refrigeration (MUST HOLD CURRENT LICENSE, MUST HAVE TAKEN THE EXAM AND NO DISCIPLINARY ACTION DURING THE LAST YEAR.)

**South Carolina Contractors Licensing Board** waive Building and Electrical exams only. (MUST HOLD CURRENT LICENSE AND MUST HAVE TAKEN THE EXAM- must have passed an exam given by either PSI, Experior, Block or NAI)

**South Carolina Residential Builders Commission** waive Residential Builder, Residential Electrical, Residential HVAC, Residential Plumbing – (MUST HOLD CURRENT LICENSE, MUST HAVE TAKEN THE EXAM AND NO DISCIPLINARY ACTION DURING THE LAST 3 YEARS)

**Tennessee Board for Licensing Contractors** waive all exams. This is the only state that waives Mechanical and Plumbing. (MUST HOLD CURRENT LICENSE, MUST HAVE TAKEN THE EXAM AND NO DISCIPLINARY ACTION DURING THE LAST YEAR)

Reciprocity refers to waiver of a TRADE EXAMINATION only. **There is a \$50 fee for each exam waived. Fees are non-refundable.** All applicants are required to take the Mississippi Law and Business Management examination and complete an application and submit it to the Mississippi State Board of Contractors to be considered for licensure. All other requirements of the board must be met before a Certificate of Responsibility or license number will be issued.

In order for the Mississippi State Board of Contractors to consider an applicant for reciprocity, the following requirements must be met.

1. **The applicant must show proof of current licensure with one of the boards referenced above by providing a completed verification form. (See attached.)** The applicant must have held the license for 1 year and be free of any disciplinary action for the time period specified in the agreement.
2. **The applicant must complete and submit an application with all required documentation and fees to the Mississippi State Board of Contractors.**

**NOTE: Applicant must complete Part 1 of the attached verification form and mail to one of the above named states to complete Part 2.**

**Instructions to Applicant:** Complete Part 1 of this form. Mail to the state in which you currently hold a license for that state to complete Part 2. Submit the completed form and required fee of \$50.00 for each exam waived to MSBOC, P. O. Box 320279, Jackson, MS 39232-0279 **along with application and application fees. Fees are non-refundable.**

## PART 1: REQUEST FOR VERIFICATION OF LICENSURE

COMPANY/INDIVIDUAL NAME \_\_\_\_\_

STREET ADDRESS \_\_\_\_\_

CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP \_\_\_\_\_

LICENSE NUMBER \_\_\_\_\_

I am requesting licensure in the State of Mississippi. Please verify licensure in your state by completing Part 2.

Signature of Applicant \_\_\_\_\_

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## PART 2: VERIFICATION OF LICENSE

To verifying state: Please furnish the information requested, sign and **return the document to the applicant.** Applicant must submit the completed form to MSBOC, P. O. Box 320279, Jackson, MS 39232-0279.

Company/Individual Name \_\_\_\_\_

License Number \_\_\_\_\_ Date License was first issued \_\_\_\_\_

Expiration date \_\_\_\_\_ Current Status \_\_\_\_\_

Classification(s) Held \_\_\_\_\_

Licensed By: \_\_\_\_\_ Waiver (basis of Waiver) \_\_\_\_\_

\_\_\_\_\_ Endorsement from What State \_\_\_\_\_

\_\_\_\_\_ Exam. Name of Qualifying Party \_\_\_\_\_

Type of Exam(s) taken (e.g. NAI, Block, PSI, In-house) \_\_\_\_\_

Exams taken and scores \_\_\_\_\_

Disciplinary Action \_\_\_\_\_

Signature \_\_\_\_\_

Title \_\_\_\_\_

Agency \_\_\_\_\_